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## The Aleut Foundation Scholarship Guidelines and Information

The Aleut Foundation scholarship applications have different requirements and deadlines. Students who apply for the fall annual funding are automatically funded for spring after they meet the spring/winter semester/quarter reporting requirements. ***These students are not required to fill out a spring application.*** **The deadline for the fall annual application is June 30<sup>th</sup> at noon AKST** or the Friday at noon AKST before June 30<sup>th</sup> should that date fall on a weekend. Transcripts for spring are due the second week of January - date will be specified on application.

Students who enter school in the spring/winter semester/quarter must meet the same application requirements by the deadline. **The deadline for the spring application is November 30<sup>th</sup> at noon AKST** or the Friday at noon AKST before November 30<sup>th</sup> should that date fall on a weekend.

Students who enter school in the summer must meet the same application requirements by the deadline. **The deadline for the summer application is April 30<sup>th</sup> at noon AKST** or the Friday before April 30<sup>th</sup> at noon AKST should that date fall on a weekend.

**New and Renewal Applicants must submit the following documents for their application to be complete:**

### **New Students:**

- A. New students must create an on-line student account at [www.thealeutfoundation.org](http://www.thealeutfoundation.org)
- B. Once an account is created, you will move on to the Eligibility step. Prior to going through this step ensure you have your verification of Shareholder or Descendant status from The Aleut Corporation. For Shareholders you can log into your Aleut Corporation portal to get your verification: <https://portal.aleutcorp.com/home>.

For Descendants, email [records@aleutcorp.com](mailto:records@aleutcorp.com) to receive your verification. Once you submit your Eligibility form and documents, TAF staff will process your request once per business day. If it is received by 2pm Alaska Standard time, TAF will approve or decline your eligibility.

### **C. The required documents are:**

- a. **Letter of Acceptance**
- b. **Two Letters of Recommendation (You will request through new portal)**
- c. **Personal Statement**
- d. **Class Schedule** - There may be exceptions here. If the student cannot provide a class schedule by the deadline, they must submit the reasons why and when they plan to receive it in writing before the deadline. All reasons will be reviewed by the Executive Director. Award will not be issued until this document is received.
- e. **Official Transcript** - You will be required to request from your school to be sent to you. You will then upload your official Transcript to the portal.



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## Renewal Students

- A. Renewal Applicants** For 2021 we have a new portal. Each applicant will need to submit a new profile and application.
- B.** Once an account is created, you will move on to the Eligibility step. Prior to going through this step ensure you have your verification of Shareholder or Descendant status from The Aleut Corporation. For Shareholders you can log into your Aleut Corporation portal to get your verification: <https://portal.aleutcorp.com/home>. For Descendants, email [records@aleutcorp.com](mailto:records@aleutcorp.com) to receive your verification. Once you submit your Eligibility form and documents, TAF staff will process your request once per business day. If it is received by 2pm Alaska Standard time, TAF will approve or decline your eligibility.

### The required documents are:

**a. On-line Scholarship Application**

- b. Class Schedule** - There may be exceptions here. If the student cannot provide a class schedule by the deadline, they must submit the reasons why and when they plan to receive it in writing before the deadline. All reasons will be reviewed by the Executive Director. Award will not be issued until this document is received.

**c. Personal Statement**

- d. Official Transcript** - You will be required to request from your school to be sent to you. You will then upload your official Transcript to the portal.

### Definitions:

**Letter of Acceptance:** An official letter from the school stating the student status and program enrolled in.

**Letter of Recommendation:** This is from an individual, **other than family**, that briefly details the relationship with student and other information they feel pertinent that will provide TAF with some insight into the student (study/work ethic, extra-curricular activities, school/community involvement/contributions, etc.). These will be requested by the student through the new portal.

**Personal Statement:** Must briefly detail the student's goals and objectives and state the expected graduation date. Letter must be less than 500 words.

**Class Schedule:** Can be a copy from the student's on-line school account or copy from the registrar's office showing the total credits the student is enrolled in for that particular semester/quarter.

**Official Transcripts:** These transcripts must include: **1.** The student's most recent grades; **2.** A cumulative GPA; **3.** An official school seal; and **4.** At least 20 credit hours (including attempted hours). If college credits are less than 20 credits, high school transcripts will be required. TAF will combine official transcripts to meet the 20-credit hour minimum when necessary.

**Most Recent is defined as:** for fall/spring annual applicants, official transcripts must include the prior spring semester if available. For spring applicants, the official transcript must include fall



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semester grades if available. For summer applicants, the official transcript must include the spring semester.

The official transcript deadline for fall/spring applicants will be the same as the application deadline. The spring and summer official transcript deadlines will be the same as the spring and summer application deadlines.

There may be exceptions here. If the student cannot provide official transcripts before the deadline, the student must explain in writing and turn in by the deadline. All reasons will be reviewed by the Executive Director. If it is determined that the student could have their official transcript to TAF in time for the deadline, the file will be marked late. These requirements are waived for vocational students because transcripts are not required.

### **Miscellaneous Scholarship Information**

All checks are mailed to the Financial Aid Office of the school that the student is attending. This address will be provided by the student on the application. Checks are made payable to the school.

TAF will only fund accredited and/or state certified programs. If a student chooses to attend two different schools at the same time, the completion of their total credits must be from accredited institutions.

Students are only funded while they are in school. Funds not utilized will not go to the student.

### **Fall Awards**

**Semester students** receive half of their total award in the fall and the other half will be awarded in the spring after TAF has received a copy of the student's fall semester grades and a copy of their spring class schedule. Fall grades and spring class schedules must be received by The Aleut Foundation by March 31. If they are not, TAF will assume the student is not utilizing that portion of his/her award.

**Quarter students** receive one-third of their award in the fall and one-third in the winter after TAF receives a copy of the fall quarter grades and a copy of their winter class schedule. The remaining one-third will be sent after receiving a copy of the student's winter grades and a copy of the student's spring class schedule. Winter grades and spring class schedules must be received by TAF by March 31. If they are not, TAF will assume the student is not utilizing that portion of his/her award.

### **Spring Awards**

Awards granted to students in the spring will be given the full amount of their award whether they are on a quarter system or semester system. Amounts will be based on that year's previous fall award distribution amounts determined by the Board of Directors and the approved budget. Students will be asked to submit a copy of grades after the completion of the Semester/quarter.

### **Summer Awards**

Awards granted to students in the summer will be given the full amount of their award whether they are on a quarter system or semester system. Amounts will be based on that year's previous spring award distribution amounts



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determined by the Board of Directors and the approved budget. Students will be asked to submit a copy of grades after the completion of the Semester/quarter.

### **Vocational Awards**

Awards granted to the students will be given the full amount of their award for the full year. If the student is going to continue their classes beyond the full year, they will need to reapply again before classes begin. **Vocational awards will revert to paper applications until further notice.**

### **Scholarship Criteria**

Students are defined as full-time if they are registered for 12 credit hours or more on a semester system or 10 credit hours or more on a quarter system. Part-time will be anything below that amount. Full/part-time status will be reviewed closely by the Executive Director and may be researched through the school if a dispute arises.

Students that are funded as full-time in the fall then drop to part-time mid-semester/quarter due to failing grades, incompletes, or withdrawals, will be placed on probation. Their funding will continue that school year if they prove that they will be attending the spring/quarter as a full-time student. Students will be notified of their probationary status by mail. Students who repeat this action a second time will not receive their second semester/quarter or third quarter funding and will **NOT** be eligible to apply for funding from TAF the next school year.

Students who receive funds in the spring and summer semester can also receive a probationary mark. If that student reapplies for funds in the next fall semester and it is noted on their transcript that they dropped to part-time the previous spring semester due to failing grades, incompletes or withdrawals, he/she will receive a probationary mark for that school year. Students in this category will be notified of their probationary status by mail. Students who repeat this action a second time will not receive their second semester/quarter or third quarter funding and will **NOT** be eligible to apply for funding from TAF the next school year.

Students that willingly drop from a full-time status in the fall to a part-time status in the spring for reasons other than grades will not receive the second half of their award.

### **Scholarship Categories**

The TAF Board of Directors will issue scholarships in the following categories:

**Honors:** Students must have at least a 3.5 grade point average. The student must be going full-time.

**Exceptional:** Students must have at least a 3.0 grade point average. The student must be going full-time.

**Achievement:** Students must have at least a 2.5 grade point average. The student must be going full-time.

**Merit:** Students must have at least a 2.0 grade point average. The student must be going full-time.

**Part-Time:** Students must have at least a 2.0 grade point average and enrolled in at least 3 credit hours.

**Graduate:** Students must be enrolled in a minimum of 6 credit hours, maintain a 3.0 grade point average, and be admitted into a graduate program.



**Working Full-Time:** Students must be enrolled in at least a minimum of 9 credit hours, maintain a 2.0 grade point average, and provide a letter from their employer stating the student is working more than 30 hours per week. (This student will be considered a full-time student).

**Advanced College Credits:** Students must be enrolled in high school taking college courses and maintain a 2.0 GPA. Students will need to apply each semester for this scholarship.

**NOTE:** Students who are going into either an associate/undergraduate program and can only provide a GED as their official transcript, will be considered as a 2.0-2.49 grade point average.

**Vocational:** Applicants must be full-time. Applicants in this category do not have to provide an official transcript and will not be awarded on grade point average. Information on vocational status and courses will be verified by the Executive Director.

### **Special Honors Scholarships**

The Aleut Foundation provides funding for three special honors scholarship awards to honor the following Aleuts who excelled in their professions:

#### **Lillie Hope-McGarvey Health Scholarship Award**

Students in this category must have at least a 3.0 grade point average. Applicants must be a second-year full-time student majoring in the health field. This award will pertain to two-year/vocational four-year degrees, graduate and PhD degrees. Students in this category cannot have received a TAF probationary mark within the last two years of school. This award is awarded only to students starting in the fall.

#### **Gabe Stepetin Business Scholarship Award**

Students in this category must have at least a 3.0 grade point average. Applicants must be a second-year full-time student majoring in the business field. This award will pertain to two-year/vocational four-year degrees, graduate and PhD degrees. Students in this category cannot have received a TAF probationary mark within the last two years of school. This award is awarded only to students starting in the fall.

#### **Andrew Gronholdt Arts Scholarship Award**

Students in this category must have at least a 3.0 grade point average. Applicants must be a second-year full-time student majoring in the arts field. This award will pertain to two-year/vocational four-year degrees, graduate and PhD degrees. Students in this category cannot have received a TAF probationary mark within the last two years of school. This award is awarded only to students starting in the fall.

#### **Alice Petrivelli Business Leadership Scholarship Award**

Students in this category must have at least a 3.0 grade point average. Applicants must be a second-year full-time student majoring in business who displays leadership qualities and is involved in improving their community. This award will pertain to two-year/vocational four-year degrees, graduate and PhD degrees. Students in this category cannot have received a TAF probationary mark within the last two years of school. This award is awarded only to students starting in the fall.



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### **Elary Gromoff, Jr. Military Veteran Scholarship Award**

Students in this category must have at least a 3.0 grade point average. Applicants must be a second-year full-time student who served in the military. This award will pertain to two-year/vocational four-year degrees, graduate and PhD degrees. Students in this category cannot have received a TAF probationary mark within the last two years of school. This award is awarded only to students starting in the fall.

**Application Deadline The fall annual application deadline is June 30<sup>th</sup> at noon AKST The spring application deadline is November 30<sup>th</sup> at noon AKST The summer application deadline is April 30<sup>th</sup> at noon AKST**

**There is no deadline for the Vocational Scholarship.**

The specific deadlines will be announced on the website. Applications must be complete, and all supporting documents must be at the TAF offices or postmarked by the deadline. If there are circumstances that may prevent the student from submitting their official transcripts or class schedule by the deadline, the student must notify TAF in writing of reasons why and when they expect to have their schedule before the application deadline. All reasons will be reviewed by the Executive Director and findings will be given to the Board of Directors.

***Students who apply for the fall annual semester/quarter funding are automatically eligible for the second half of second and/or third portion of their award after meeting the above specified requirements.***

Applications will not be accepted after the deadline. The on-line system will not allow students to access their application. In cases where documents are received after the deadline date and postmark date is not legible, the Executive Director will assume the application is late. Fax dates will be treated the same as postmark dates.