



## THE ALEUT FOUNDATION

### Burial Assistance Policy

#### 1. PROGRAM GUIDELINES & ELIGIBILITY

To ease the financial burden in times of grief, The Aleut Foundation (TAF) provides a burial assistance program. Funding for burial assistance is available to eligible shareholders and descendants of **The Aleut Corporation**. To be eligible, the deceased must have been an original enrollee, a voting shareholder, or a descendant of an original enrollee or voting shareholder. There are no income or residency requirements. The Aleut Foundation can provide an amount not to exceed **\$4,000** for approved burial expenses.

#### 2. APPLICATION PROCESS

- A. The burial assistance application must be received within twelve (12) months of death. The application shall be on the form provided by TAF. The Aleut Foundation will process complete applications as soon as they are received.
- B. A document or letter serving as verification of death shall accompany the burial assistance application. Examples include a photocopy of the Death Certificate, a copy of the working Death Certificate, or a letter from a funeral home that verifies the death.
- C. Upon approval of the application and verification of eligibility, The Aleut Foundation will disperse funds as follows, up to a maximum of **\$4,000** total, in order of priority:
  1. If the listed funeral home has any unpaid balance, TAF will pay them directly. The Aleut Foundation may contact the funeral home for any required invoices or documentation.
  2. Out-of-pocket expenses related to the funeral may be reimbursed. To receive a reimbursement, the applicant must submit an itemized statement of expenses with original receipts. Upon approval, reimbursement will be made to the individual(s) who paid the expenses.

Expenses eligible for reimbursement, in order of priority:

    - i. Payments made to a funeral home related to the funeral or burial.
    - ii. Transportation of the deceased to their final resting place.
    - iii. Supplies & labor for preparation of the funeral and final resting place.
    - iv. Transportation costs for family members to attend the funeral service.
    - v. Other expenses related to the funeral service, such as preparation of food, eulogies, and invitations.



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OUR PEOPLE.

## Burial Assistance Application

### Deceased

Name \_\_\_\_\_  
Full Name

Address \_\_\_\_\_  
Street Address / P.O. Box / Apartment #

City \_\_\_\_\_ State \_\_\_\_\_ Zip Code \_\_\_\_\_

SSN \_\_\_\_\_ Date of Birth \_\_\_\_\_ Date of Death \_\_\_\_\_ Age at Death \_\_\_\_\_

### Funeral Home

Name \_\_\_\_\_  
Name

Address \_\_\_\_\_  
Street Address / P.O. Box

City \_\_\_\_\_ State \_\_\_\_\_ Zip Code \_\_\_\_\_

Phone Number \_\_\_\_\_ Fax Number \_\_\_\_\_ Email \_\_\_\_\_

### Applicant

Name \_\_\_\_\_  
Full Name

Address \_\_\_\_\_  
Street Address / P.O. Box / Apartment #

City \_\_\_\_\_ State \_\_\_\_\_ Zip Code \_\_\_\_\_

Phone Number \_\_\_\_\_ Fax Number \_\_\_\_\_ Email \_\_\_\_\_

Relationship to Deceased \_\_\_\_\_

Signature \_\_\_\_\_ Date \_\_\_\_\_

Reimbursement made payable to: **Funeral Home** **Applicant**

- The deceased must have been an original enrollee, a voting shareholder, or a descendant of an original enrollee or voting shareholder of The Aleut Corporation.
- We require an invoice or receipt for the burial costs before we can make a burial assistance payment.
- We require a verification of death (a letter from Funeral Home or Death Certificate) for the application to be complete.

#### For The Aleut Foundation Use Only:

Deceased was:  Voting Shareholder  Descendant

Date Application was received: \_\_\_\_\_

Authorization: \_\_\_\_\_ Date: \_\_\_\_\_

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