

Are you ready for a Career with Southcentral Foundation?

Join our Award Winning

Administrative Support Training Program

This paid, innovative training program has the opportunity
for regular, full-time employment with
Southcentral Foundation!

Learn About

- Customer Service
- Front Desk Operations
- Technology
- Life Planning and Goal Setting
- Professional Relationships
- Business Etiquette
- Conflict Resolution Techniques
- Medical Terminology
- And More!



**“We employ fully qualified staff in all positions
and we commit ourselves to recruiting and training
Native staff to meet this need.”**

-Southcentral Foundation's Commitment to Quality

To learn more about this program, call 729-5250
or visit us online at www.scf.cc

