



Denali Commission
510 L Street, Suite 410
Anchorage, AK 99501

POSITION DESCRIPTION

Energy Program Intern May 2009-August 2009

I. Introduction

Introduced by Congress in 1998, the Denali Commission (Commission) is an innovative federal-state partnership designed to provide critical utilities, infrastructure, and economic support throughout Alaska. With the creation of the Denali Commission, Congress acknowledged the need for increased inter-agency cooperation and focus on Alaska's remote communities. Since its first meeting in April 1999, the Commission is credited with providing numerous cost-shared infrastructure projects across the State that exemplifies effective and efficient partnership between federal and state agencies, and the private sector.

The Energy Program remains the Commission's largest program and the primary mission since inception. The Energy Program funds design and construction of new bulk fuel tank farms, upgrades to community power generation or distribution systems, and occasionally funds energy cost reduction projects. The Commission works with the Alaska Energy Authority (AEA), Alaska Village Electric Cooperative (AVEC) and other partners to meet rural communities' fuel storage and power generation needs. Projects are generally selected from statewide deficiency lists generated and maintained by AEA. The Commission occasionally issues a Request for Proposals (RFP) for energy cost reduction projects when funding is available, but otherwise does not solicit project proposals.

II. Position Summary and Supervisory Controls

The intern will demonstrate a willingness to voluntarily engage in cooperative efforts with staff from all sections of the agency; exhibit clear, professional communications skills that help the team achieve results; display innovation that employs new ideas to accomplish the work of the team, while being efficient with time and producing quality results.

The Intern will work with Energy Program Staff on the following projects:

- Work with Commission staff and partners to devise and carry out a number of studies and analyses, including field visits for data verification to help document successes or failures of Denali Commission-funded energy projects
- Establish a timeline for completed bulk fuel facilities construction and upgrades funded by the Denali Commission
- Prepare an analysis of Alaska State Department of Conservation spill data as related to the completion of construction/upgrades for Commission-funded energy facilities projects
- Present work to Denali Commission staff and program partners and make recommendations to develop meaningful outcome measures for program evaluation

- Assess their work on spill data analysis as a benchmark effort

This position reports to the Energy Program Manager.

This position is located in the Anchorage Alaska office of the Denali Commission.

Qualifications

- A minimum of two years of college-level work in engineering, planning, construction management, or a closely-related field.
- Excellent, demonstrated quantitative and qualitative analysis and reporting skills
- Proficiency in the use of Microsoft Word, Excel and Access or other database programs
- Self-directed, energetic, multi-tasker with a commitment to excellent work products, time sensitive materials and deadlines
- Excellent interpersonal skills and written communication skills.
- Ability to communicate in a cross-cultural setting.
- Ability to travel to some rural communities to gather information, represent the Energy Program and the Commission